July 26, 2000

TO:       PATRICIA HARRISON, Chair
Department of Environmental Design

GYONGY LAKY, Chair
Graduate Program in Textile Arts & Costume Design
Department of Environmental Design

FROM:     DAVID GILCHRIST, Chair
Graduate Council

SUBJECT:  Textile Arts & Costume Design, revised bylaws

At its meeting of May 17, 2000 Graduate Council considered and approved the
May 2000 revised bylaws of the graduate program in Textile Arts & Costume
Design, contingent on resolving a discrepancy of the program’s quorum for
amending its bylaws. This quorum was stated differently in two sections of the
bylaws. The discrepancy has been resolved. The revision has been received,
reviewed, and accepted. Therefore, the Textile Arts & costume Design bylaws
are approved.

At the Graduate Council meeting, the Chair of the Courses of Instruction and
Bylaws Committee reported that the graduate program had clarified faculty
participation in the graduate program and had altered its bylaws to be in
compliance with Council’s new bylaws quorum policy. Thank you for working so
cooperatively with the Committee to develop and revise your graduate program
bylaws.

/lsw

cc:       C. González
          J. Hedrick
          R. Kraft
          L. McDowell
Bylaws - Graduate Program in Textile Arts and Costume Design

Department of Environmental Design

Article I Objectives
The graduate program in Textile Arts and Costume Design is a department-based program established to administer graduate instruction and research leading to the Master of Fine Arts degree. The Department of Environmental Design is the Administrative name of the MFA Program in Textile Arts and Costume Design. The MFA degree is the terminal degree in this field. It is the responsibility of the Faculty of the MFA Program to establish standards and requirements for degrees and to certify the satisfactory fulfillment of these criteria by the candidates.

Article II Membership
The Department of Environmental Design is made up of two general groups of faculty representing two independent majors: Landscape Architecture and Design. The Graduate Division has designated the Chair of the Master of Fine Arts (MFA) Program in Textile Arts and Costume Design (TACD) to be the Chair of the Design Program. The departmental faculty of the MFA program in TACD are those faculty of the departmental Design program whose research and teaching shows them to have an affinity for and an expertise in, the subject matter of the TACD program (see #3 below). Currently this is a group of five department members but this number is subject to change as new positions are filled or as other faculty develop expertise related to the MFA Program.

Any faculty from departments or programs other than the Design Program who would wish to participate in the Graduate Program are required to have appropriate design or art related affiliation, research or expertise, either in the area of contemporary practice or current theory in the field.

1. Membership in the Program shall be limited to faculty associated with the Davis campus who are qualified to guide candidates for the MFA degree in Textile Arts and Costume Design and who are willing to participate in the administration of the Program. Membership is based on disciplinary expertise and is independent of specific department appointment and of Academic Senate membership.

2. Any Program member may nominate for membership faculty who wish to become members of the program. The nominee shall submit a vitae. Each candidate shall be evaluated by the members of the Program. Nominees shall be deemed elected upon receiving a majority vote of all members voting. Upon the election of a new member, said person shall be sent a letter of invitation by the Graduate Program Adviser.

3. Membership requirements/expectations:
   a. Having an active research program commensurate with the expectations of the University of California and the Design Program;
   b. Taking an active role in the administration of the graduate program by attending meetings regarding the business of the MFA Program such as curriculum, budget, admissions and student review meetings or serving as adviser;
   c. Providing graduate level instruction.

4. Membership may be reconsidered in the event that an individual no longer satisfies the criteria. Membership may then be discontinued by a majority vote of the whole number of members of the Program. Membership review takes place every three years for each graduate program faculty. The membership committee consists of the Chair of the Design Program, as chair of the graduate program, the graduate adviser and the MFA Program faculty.
Article III Participation
All faculty active in the graduate program are expected to participate actively in graduate instruction, independent study, graduate student review process, and evaluation of graduate progress (i.e., qualifying examination committees etc.) They are also expected to participate in course work at the 200 level. All faculty members of the graduate program are expected to be a part of the admissions committee, as well as participate in curriculum committees. Faculty graduate program members are required to attend all designated graduate reviews where evaluation for advancement of the graduates is determined, and the two business meetings a year. A quorum for the purpose of establishing graduate program policy must be greater than 50% of the non-emeritus faculty members who are eligible to vote. Passage of proposals must require a minimum of 50% + 1 of the members who actually vote.

Article IV Administration
The affairs of the program are administered by the Executive Committee, which consists of the chair of the Design Program, as chair of the graduate program, the graduate adviser and the MFA program faculty. The Graduate Adviser is selected from the MFA faculty and nominated to the Graduate Council by the Executive Committee. This appointment is for one year and may be renewed by Graduate Studies.

Article V Amendments
Amendments to these By-laws must be reviewed and approved by 2/3 of the graduate program faculty and by the Graduate Council.