BY LAWS OF THE GRADUATE GROUP IN FRENCH

UNIVERSITY OF CALIFORNIA, DAVIS

October 1994
ARTICLE I: PURPOSES.

The Graduate Group in French (hereafter referred to as GGF) is organized with the purpose of enhancing French studies on our campus by opening our departmental graduate program to any scholar or student conducting research in germane areas of French Studies.

ARTICLE II. MEMBERSHIP.

A. Membership in the GGF will be open to ladder-rank faculty who are actively engaged in research and graduate teaching in French and Francophone studies (literature, arts, cultures, language and history). Faculty holding appointments in other departments or programs with a research interest in French are encouraged to apply for admission to the group.

B. Faculty desiring to become a GGF member should submit an application to the GGF Chair stating their qualifications and their purpose for joining the Group.

C. Admission to the GGF is determined by a two-thirds majority vote of the GGF membership.

ARTICLE III. EXECUTIVE COMMITTEE.

1. The management of the GGF shall be vested in an Executive Committee selected from the membership.

2. The membership of the EC will be constituted as follows:
   (i) all ladder faculty with an appointment in French;
   (ii) representatives of faculty with appointments in other departments, elected by the whole group (on a ratio of one out of four).
   (iii) two student representatives elected by those registered in the French Graduate Program. Each will serve a one year term. If possible, one of the two representatives will be chosen from the group of students belonging to other programs taking graduate courses in French topics.
   (iv) if the Chair of the Department of French and Italian is not an GGF eligible member, (s)he shall be an ex-officio member.

3. The duties of the Executive committee are:
   a) to elect from among its member a Chair;
   b) to nominate candidates for GGF membership;
   c) to form standing and ad hoc committees as needed;
   d) to represent the Group in official matters both within and outside the University;
   e) to develop contacts with interested departmental graduate committees and other campus organizations concerning the curricular development of French studies on the campus;
   f) to approve the appointment of Graduate Advisers in French: one for French literature and one for French linguistics. The Graduate Advisers should be appointed for a three-year term, which is renewable. The Chair of the Department may nominate the Graduate Advisor.
   g) to oversee seminar offerings in the Graduate Group in French including proposal of new courses. Final scheduling of courses is the responsibility of the Chair of the Department. The Executive Committee shall meet at least once per quarter.

4. The Chair of the Executive Committee shall be elected for a three-year term, which is renewable. The Chair shall be the spokesperson for the Executive Committee and the Group. It is the Chair's duty to recommend to the Dean of the Graduate Division appointment of the Graduate Advisers.

5. The Administrative Assistant in charge of the graduate program in French shall be an ex-officio member of the Executive Committee. (S)he will prepare and distribute minutes of meetings.
ARTICLE IV: MEETINGS.

The GGF shall meet at least once per year, during the Fall quarter. Other meetings may be called by the Executive Committee for purposes deemed appropriate and necessary.

ARTICLE V: QUORUM.

Fifty percent of the members of the Group in residence shall constitute a quorum for the conduct of business. In the absence of a quorum, any number shall be sufficient to adjourn to a fixed date.

ARTICLE VI: AMENDMENTS.

Changes to these By-laws shall require two-thirds action of the Group Membership, either by mail vote or at a meeting, with notice of proposed changes going to members at least one week prior to date of voting.