PROFESSOR LINDA BISSON, Chair
Graduate Group in Microbiology
Viticulture and Enology

RE: Microbiology – Ph.D. Dissertation Plan B revision to include exit seminar

Dear Professor Bisson,

At its meetings of April 21, 2006, the Graduate Council considered your December 5, 2005 request to make the exit seminar a formal requirement of the Microbiology Ph.D. dissertation requirements under Plan B for all of the Ph.D. students, as allowed in the revised UCD Academic Senate regulation 520. The Educational Policy Committee reviewed this request and recommended Council’s approval and Council concurred.

In addition, the Educational Policy Committee recommended that Microbiology update its degree requirements using the newly approved format in the enclosed Degree Requirements Policy and submit them for review and approval before its next graduate program review. Council requests that you consider revising the Microbiology degree requirements document during the next academic year. The degree requirements submitted with the request are very minimal. Each graduate program must have a document that contains all of the degree requirements for the master’s and/or doctoral degrees that it offers and must share this document with its students. Students cannot be expected to satisfy any other requirements that are not part of an approved document. The rationale for the policy was for graduate programs to have a clear set of degree requirements to inform and help its applicants, students, faculty advisers and the students’ committee members understand the degree program.

In order to assist graduate programs and Graduate Studies in keeping accurate records of when degree requirement changes are approved by Graduate Council, please add the dissertation “exit seminar” requirement to the current Microbiology degree requirements and send an electronic copy to Lee Wilce in the Office of Graduate Studies at lswilce@ucdavis.edu. The Office of Graduate Studies will keep a copy in its files. If you have any questions, please feel free to contact us.

Sincerely,

Andrew Waterhouse, Chair
Graduate Council

/lsw

Enclosure

c: Lewanna Archer
   Carolyn de la Peña

c w/o encl:
   Edward Caswell-Chen
   Jeffery Gibeling
NOTE: The signature of your Academic Advisor is required on all paperwork that is submitted to the Graduate Studies Office.

First Year

Fall  MIC 200A (procaryote and eucaryote microbial diversity, physiology, Phylogeny: 3 units)
      MIC 215 (Recombinant DNA lecture only; 3 units)
      MIC 201L Research Rotations (5 units)
      Participatory Seminar - (4 total are required for oral exam)
      Consult your Academic Advisor

Winter  MMI 200D (pathogenic microbiology; 3 units)
       MIC 201L Research Rotations (5 units)
       Participatory Seminar (4 required)
       or Elective (minimum 3 graded units required for oral exam)
       Consult your Academic Advisor
      Most will join a lab at the end of this term

Spring  MCB 221C (molecular biology; 4 units)
        Participatory Seminar (4 required) / Elective
        Research (MIB 299 or home dept 299) or additional 201L (Research Rotations)
        All expected to join a lab by the end of this term

Late June  Satisfactory Progress Assessment of coursework, research and teaching – by MGG Executive Committee

HINTS:  At least 3 units of graded graduate courses and 4 participatory seminars are required before you take your oral exam. In addition, a non-participatory seminar every quarter is suggested (e.g. MIC 291, MMI 208, etc.).

Second Year

Fall  Submit outline of Research Pre-Proposal and Alternate Pre-Proposal including
      Research Orals Proposals form
      Participatory Seminar (4 required) / Elective
      Prepare for the Oral Exam

Spring/ Summer  Participatory Seminar (4 required) / Elective
                Prepare and take Oral Exam
                Form thesis committee. Continue Thesis Research

Third Year  Continue Thesis Research
            Annual thesis committee meeting.

Fourth Year  Continue Thesis Research
             Annual thesis committee meeting.

Fifth Year  Annual thesis committee meeting (at minimum)
            Required Exit Seminar on Thesis Research
            Submit Thesis