Proposed Requirements for the Graduate Program in Philosophy
(approved by Graduate Council June 21, 2007)

Master's Degree Requirements

1. Admissions requirements

The Graduate Program in Philosophy admits only students who apply for the doctoral degree. Admissions requirements for the doctoral program are described below.

2. Plan

The Master's degree in Philosophy is a Master of Arts (M.A.). It requires completion of Plan II (Comprehensive Examination).

3. Course Requirements.

36 units of graduate (200-level) courses in Philosophy. At least 27 units must be in graduate courses in Philosophy not numbered 299, and at least 12 units must be in graduate courses in Philosophy not numbered 298 or 299.

The core requirements for the degree are to be taken from the four main areas listed below. Any other graduate course in Philosophy may be used as an elective to satisfy the unit requirements stated in the paragraph above.

Logic

Satisfactory completion of Philosophy 112 (Intermediate Logic) or, subject to the approval of the Graduate Adviser, an equivalent course.

History of Philosophy

Ancient

Philosophy 261, 262, 290 (with consent of the Graduate Adviser), or (with the consent of the Graduate Adviser, when the topic is ancient philosophy) either 200A or 200B.

Modern through Kant

Philosophy 275, 290 (with consent of the Graduate Adviser), or (with the consent of the Graduate Adviser, when the topic is modern philosophy through Kant) either 200A or 200B.

Normative Philosophy

Philosophy 214, 217, or (with the consent of the Graduate Adviser, when the topic is in normative philosophy) either 200A or 200B.

Other

Philosophy Graduate Program Revisions, Version of June 27, 2007
Philosophy 201, 202, 203, 210, 212, 237, or (with the consent of the Graduate Adviser, when the topic is in either metaphysics, epistemology, philosophy of mind, philosophy of science, or philosophy of language) either 200A or 200B.

4. Additional Requirements

The student must be in residence for a minimum of three quarters and must pass the Comprehensive Examination, described below.

5. Committees

Admissions and Fellowship Committee

The Graduate Program in Philosophy admits only students who apply for the doctoral degree. Admissions procedures for doctoral students are described below.

Course Guidance

Graduate student advising is aimed primarily at the satisfaction of the requirements for the doctoral degree. No formal study plan is required. The Graduate Adviser and Graduate Program Co-ordinator assist students in planning to fulfill the requirements for the Master's degree.

Full-time students must be enrolled in a minimum of 12 units per quarter, including enrollment in sections of courses 299 and 396.

Comprehensive Examination Committee

The Comprehensive Examination Committee consists of three members of the Program who are appointed by the Graduate Adviser. Each member will grade the exam 'Pass' or 'Fail.' The Graduate Adviser will assign the overall grade of 'Pass' if two or more individual grades are 'Pass,' and will assign the grade of 'Fail' otherwise. If the overall grade is 'Pass,' the student will have completed the requirements for the M.A. degree. If the grade is 'Fail,' the matter will revert to the Program Committee, which may decide to recommend that the student be allowed a second and final attempt or to recommend to the Dean of Graduate Studies that the student be dropped from the program.

A passing paper should develop argumentation that shows good analytical skills and exhibit acceptable interpretative skills in any discussions of the literature relevant to the topic that the paper may contain.

6. Advising Structure and Mentoring

The Graduate Adviser is the primary source of advice for students in the completion of their Master's degree requirements. The Graduate Program Co-ordinator is a further advising resource. Since students are enrolled in the Program to obtain a doctoral degree, there is no further advising relative to the Master's requirements. Mentoring will be as for the doctoral program.

7. Typical Time Line and Sequence of Events

Students are expected to complete their Master's requirements by the end of their second year in
residence. Ordinarily, course requirements for the Master's will be completed by the end of the fifth quarter in residence. The Comprehensive Examination is to be taken no later than at the end of the fifth quarter in residence, with exceptions to be granted by the Graduate Adviser only under extraordinary circumstances.

8. Sources of Funding

Sources of funding are described under the requirements for the doctoral degree.

9. Planned Educational Leave Program

The policy for granting of leave under the Planned Educational Leave Program is the same for the Master's as for the doctoral degree, and it is described under the program requirements for the doctoral degree.

10. Thesis Requirements

The Master's degree in Philosophy does not require a thesis.

11. Comprehensive Examination Requirements

The Comprehensive Examination consists of a substantial paper in some area of philosophy. The paper also serves as the Second-Year Paper for the Ph.D. Degree. The topic of the paper is chosen by the Graduate Adviser. It is graded by the Comprehensive Examination Committee described above. The Comprehensive Examination is to be taken at the end of the fifth quarter in residence, with exceptions to be granted by the Graduate Adviser only under extraordinary circumstances.
Ph.D. Degree Requirements

1. Admissions Requirements

Admission to the doctoral degree program in Philosophy requires a Bachelor's degree in any area from an accredited college or university. Students who already have a Master's Degree in Philosophy or some other area from another institution may be admitted, as may students with a doctoral degree in an area other than philosophy. Students with a doctoral degree in Philosophy will not be admitted. Applications for admission must include transcripts, a personal statement, at least three letters of recommendation, a writing sample, and results from the Verbal, Quantitative, and Analytical sections of the Graduate Record Examination.

2. Dissertation Plan

The dissertation in philosophy is to be completed under Plan A, which requires a committee of five members, three of whom are designated as reading members (http://academicsenate.ucdavis.edu/cerj/manual/dd_regs.htm#520). Other requirements for the dissertation are described below.

3. Course Requirements

The Course Requirements consist of the Podium Course Requirement, the Regular Graduate Course Requirement, the Proseminar Requirement, the Distribution Requirement, the Prospectus Tutorial, and the Teaching Assistant Training Practicum, which are described below.

A listing of established courses offered by the Philosophy Department is to be found in the UC Davis General Catalog. With the exception of upper-division (100-level) logic courses that may be used to satisfy the logic distribution requirement described below (or their prerequisite), there are only three kinds of philosophy courses in which graduate students may enroll on the Davis campus.

Regular Graduate Courses: All 200-level courses with the exception of courses 298 and 299 are regular graduate courses. Most of the courses students will take for the purpose of completing the Course Requirements will be regular graduate courses.

298 Group Study: With the approval of the Graduate Adviser, students may enroll in a section of course 298 as preparation for regular graduate courses or to study material not available in regular graduate courses. When a student is enrolled in course 298, he or she is expected to attend the lectures and do the reading for a designated 100-level course to obtain background in an area. The designated background course is designated by the instructor in course 298. At the same time, the student is expected, in keeping with the standards appropriate to graduate education, to complete additional reading, fulfill appropriate graduate-level writing requirements, and attend meetings with the faculty member for the lecture course, together with other graduate students who are also enrolled for the purpose of group study.

299 Individual Study: Students enroll under the number 299 for the Prospectus Tutorial (see section 6 below) and dissertation research, as well as to study material not covered in regular graduate courses or group study courses.

Courses in which a student receives a grade of C, D, F or Unsatisfactory may be repeated with the consent of the Graduate Adviser and the Dean of Graduate Studies. All repeated courses must be
taken for a letter grade and only the most recently assigned grade will be used in computing the student's grade point average.

Any regular graduate course may be repeated for credit with the prior approval of the Graduate Adviser and the Dean of Graduate Studies, provided that the specific subject matter of the course varies.

Students advanced to Candidacy may take an unlimited number of courses on an S/U basis, within the normal maximum unit load. S/U petitions must be filed with the Office of Graduate Studies by the end of the fifth week of the quarter.

Specific Course Requirements are as follows.

**Podium Course Requirement**

Every student must complete a total of 16 podium courses, not including individual study courses (numbered 299) or Teaching Assistant Training Practicum courses. Any course which satisfies the Regular Graduate Course, Proseminar, or Distribution Requirements counts toward the satisfaction of the Podium Course Requirement. Students are permitted to take courses through the second quarter of the third year to complete the Overall Podium Course Requirement. Any course beyond the 16 courses, with the exception of the Prospectus Tutorial 299 and the Teaching Assistant Training Practicum 396, is considered an elective course for the purposes of satisfying this requirement. In exceptional cases, the Graduate Adviser may extend this limit to the end of the third year of residence. Students are expected to carry appropriate quarterly course loads as follows:

- No Teaching Assistantship: 3 courses per quarter
- Teaching Assistantship: 2 courses per quarter plus course 396

**Regular Graduate Course Requirement**

Every student must complete at least 14 regular graduate courses, including the prosemimars 200A and 200B. Any regular graduate course satisfying the Distribution Requirement counts toward the satisfaction of the Regular Graduate Course Requirement. Courses numbered 298 are considered elective courses for the purposes of satisfying this requirement, though they may count toward the Podium Course Requirement. Two such courses may be applied to the Podium Course Requirement. Timing for the completion of the Regular Graduate Course Requirement is the same as for the Podium Course Requirement.

Students who have completed their course requirements are encouraged to attend regular graduate courses.

**Proseminar Requirement**

Students must complete both proseminar courses, 200A and 200B.

In their first year, graduate students must enroll in Philosophy 200A in Fall Quarter and Philosophy 200B in Winter Quarter. The content and staffing of these prosemimars may vary from year to year. Enrollment is limited to first-year students. Each of the two prosemimars may satisfy an area for the purposes of the Distribution Requirement described below and will satisfy the Podium Course and Regular Graduate Course Requirements.
The purpose of the Proseminar Requirement is to immerse students in a concentrated study of philosophy during their first two quarters. The proseminars provide an opportunity for close interaction with faculty members and fellow incoming students, as well as intensive experience in philosophical writing, discussion, and presentation of written work.

Distribution Requirement

Every student must take eight courses to satisfy the Distribution Requirement. All distribution requirement courses count toward the Regular Graduate Course and Podium Course Requirements. Depending on whether the student applies two, one, or no Proseminar courses toward the distribution requirement, the student will have eight, seven or six elective Regular Graduate Courses, respectively. One course is to be selected from each of the first four areas. Four additional courses, each from a different area, are to be selected from a group of five areas. The areas are as follows.

Logic

Philosophy 213, when offered. Otherwise, either Philosophy 113 or Philosophy 134. Students who take course 113 or 134 toward the requirement must first complete prerequisite course Philosophy 112 or an equivalent course. Usually students will complete the logic requirement during their first year.

History of Philosophy: Ancient

Philosophy 261, 262, 290 (with consent of the Graduate Adviser), or (with the consent of the Graduate Adviser, when the topic is ancient philosophy) either 200A or 200B.

History of Philosophy: Modern through Kant

Philosophy 275, 290 (with consent of the Graduate Adviser), or (with the consent of the Graduate Adviser, when the topic is modern philosophy through Kant), either 200A or 200B.

Normative Philosophy

Philosophy 214, 217, or (with the consent of the Graduate Adviser, when the topic is normative philosophy) either 200A or 200B.

Other

Four courses, each from a different one of the following five areas.

Metaphysics

Philosophy 201, 212, or (with the consent of the Graduate Adviser, when the topic is metaphysics) either 200A or 200 B.

Epistemology

Philosophy 202, or (with the consent of the Graduate Adviser, when the topic is epistemology) either 200A or 200 B.

Philosophy of Science
Philosophy 210 or (with the consent of the Graduate Adviser, when the topic is philosophy of science) either 200A or 200 B.

Philosophy of Mind

Philosophy 203, or (with the consent of the Graduate Adviser, when the topic is philosophy of mind) either 200A or 200 B.

Philosophy of Language

Philosophy 237 or (with the consent of the Graduate Adviser, when the topic is philosophy of language) either 200A or 200 B.

Other Requirements

Students must complete a Prospectus Tutorial, described below in Section 4. This is an individual study course, numbered 299, for 8 to 12 units of credit. Students must also complete one course in Teaching Assistant Training Practicum, numbered 396, described below in Section 4.

Other Means of Satisfying Course Requirements

Under special circumstances, the Graduate Adviser may allow the substitution of other courses for the satisfaction of the Distribution and Regular Graduate Course requirements.

The Graduate Adviser may approve up to four courses in philosophy taken at the graduate level at other institutions towards satisfaction of the Course Requirements other than the Proseminar Requirement. Any approved course may be applied to any combination of the Overall Requirement and the Regular Graduate Course Requirement. Ordinarily, the level of the course is based on the official transcript issued by the institution at which the student has taken the course, but other courses may be approved by the Graduate Adviser as being in fact at the graduate level. For the Distribution Requirement in Logic, the Graduate Adviser may approve upper-division courses equivalent to course 113 or 134.

With the approval of the Graduate Adviser, up to two courses taken outside of philosophy after enrollment in the graduate program may be counted toward the Overall Requirement.

With the approval of the Graduate Adviser, a course taken through Intercampus Exchange (described below) may count toward the Overall, Regular Graduate Course, and Distribution requirements. It may not be counted toward the Proseminar Requirement.

Intercampus Exchange

The Intercampus Exchange Program affords a great opportunity for students to take advantage of courses, scholars, research facilities and programs available on one of the other eight UC campuses. If a student has completed at least one quarter in residence at Davis and wants to take a course at another UC campus, he or she may apply through the Intercampus Exchange Program. The student must have the approval of the Graduate Adviser, the Chair of the department or group in which he or she wants to study on the host campus, and the Dean of Graduate Studies on both the Davis and host campus. Fees are paid at Davis and registration packets are completed at both campuses. The student will have library, health center and other student privileges on the host campus, but is
considered a student in residence at Davis. Grades are transferred to Davis and will appear on the regular transcript. Applications for Intercampus Exchange may be obtained at the Office of Graduate Studies and should be filed three weeks prior to the beginning of the quarter in which the student wishes to participate. A separate application is required each quarter the student attends another campus.
<table>
<thead>
<tr>
<th>Requirement</th>
<th>Details</th>
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<tbody>
<tr>
<td>Podium Course Requirement</td>
<td>Sixteen courses, not including 299 or 396.</td>
</tr>
<tr>
<td>Regular Graduate Course Requirement</td>
<td>Fourteen courses at the 200-level, not including 298 or 299.</td>
</tr>
<tr>
<td>Proseminar Requirement</td>
<td>Two courses 200A and 200B.</td>
</tr>
<tr>
<td>Distribution Requirement</td>
<td>One course from each of the following four areas.</td>
</tr>
</tbody>
</table>

- **Logic:** Course 213 if available; otherwise course 113 or 134, to be completed during the first year.

- **History Philosophy: Ancient:** Philosophy 261, 262, 290 (with consent of the Graduate Adviser), or (with the consent of the Graduate Adviser, when the topic is ancient philosophy) either 200A or 200B.

- **History of Philosophy: Modern through Kant:** Philosophy 275, 290 (with consent of the Graduate Adviser) or (with the consent of the Graduate Adviser, when the topic is modern philosophy) either 200A or 200B.

- **Normative Philosophy:** Philosophy 214, 217, or (with the consent of the Graduate Adviser, when the topic is normative philosophy) either 200A or 200B.

- **Other:** Four courses the following areas, each course from a different area.

  - **Metaphysics:** Philosophy 201, 212, or (with the consent of the Graduate Adviser, when the topic is metaphysics) either 200A or 200B.

  - **Epistemology:** Philosophy 202, or (with the consent of the Graduate Adviser, when the topic is epistemology) either 200A or 200B.

  - **Philosophy of Science:** Philosophy 210 or (with the consent of the Graduate Adviser, when the topic is philosophy of science) either 200A or 200B.

  - **Philosophy of Mind:** Philosophy 203, or (with the consent of the Graduate Adviser, when the topic is philosophy of mind) either 200A or 200B.

  - **Philosophy of Language:** Philosophy 237 or (with the consent of the Graduate Adviser, when the topic is philosophy of language) either 200A or 200B.

**Prospectus Tutorial:** Course 299 for 8 or 12 units.

**Teaching Assistant Training Practicum:** Course 396.

All courses satisfying the Regular Graduate Course Requirement satisfy the Podium Course Requirement. All courses satisfying the Distribution Requirement satisfy the Regular Graduate Course Requirement. The Proseminar may satisfy the Distribution Requirement if the topic of the course is in the distribution area.

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4. Special Requirements

Language Requirement

A student who has decided on a possible dissertation topic is required to meet with the Graduate Adviser to determine whether a knowledge of any foreign languages is required in order to carry out the project. The Graduate Adviser will consult with relevant faculty in making this determination. If knowledge of one or more foreign language is required, the student will be required to demonstrate the needed competence by examination. Any required language exams must be passed prior to admission to the Qualifying Examination (see below), and ordinarily before the end of the fourth year of residence. Students must also attain competence in any other languages deemed necessary for their research by the dissertation committee. Students who plan to work in the history of philosophy should consult with relevant faculty at the outset of their graduate studies about obtaining the necessary competence.

Language exams are scheduled on an individual basis by the Graduate Adviser. It is the student's responsibility to inform the Graduate Adviser of his or her preparedness to take the exam. Language examinations normally last three hours. They consist of the translation of a philosophical text into English. The first part of the exam, two hours in length, is taken without benefit of a dictionary. The second part, taken in the hour remaining, continues the translation with the aid of a dictionary. The first part should reveal an ability to read well without a dictionary; the second should provide evidence of the ability to conduct research in the language in question. Students may receive unit credit for 299s taken in preparation for the language exam, though this credit may not be applied to any of the Course Requirements listed above. Graduate students should be aware that appropriate departments offer special courses for graduate students to prepare for such exams.

Prospectus Tutorial

The Prospectus Tutorial is taken as course 299, for eight to twelve units. It is intended to help students to make the transition from coursework to dissertation writing and, more specifically, to afford them guidance in working toward a dissertation Prospectus. The Prospectus Tutorial is to be taken the quarter after the student has completed the Course Requirements. Ordinarily, the Course Requirements will be completed by the end of the student's eighth quarter, in which case the Prospectus Tutorial would be taken during the Spring Quarter of the third year.

The aim of the Prospectus Tutorial is to provide guidance to the student in producing a Prospectus. A Prospectus includes an overall outline of a dissertation, with some development of some of the ideas and problems to be pursued in it.

The supervising faculty member for the Prospectus Tutorial is selected by the student in consultation with the Graduate Adviser. This faculty member may, but need not, be the student's anticipated dissertation director or one of the anticipated dissertation committee members.

Teaching Requirement

Students must teach at least one section of an undergraduate course during their period of graduate study. This requirement may be fulfilled by serving as a teaching assistant or as an instructor in a course. Teaching assistants will enroll in four units of course 396, Teaching Assistant Training Practicum.

Residence and Enrollment Requirements
Students must be registered and in University residence for a minimum of six regular quarters. Two consecutive regular Summer Sessions may be counted as the equivalent of one regular quarter if at least two units are taken in each session. There is no unit requirement established by the University (but note the Program Course Requirements above).

Students must ordinarily be registered in order to be employed by the Philosophy Department, to hold fellowships or scholarships, and (except in the case of the filing fee option) to take examinations for the Ph.D., though under special circumstances it is sometimes possible to hire students who are not currently enrolled.

All students must be enrolled for 12 units minimum (including in courses 298 and 299) per quarter. If employed as a teaching assistant or instructor, students are expected to enroll in 4 units of Philosophy 396 (Teaching Assistant Training Practicum) and at least 8 units of other coursework. Graduate students in residence are encouraged to take no more than 12 units of 200-level courses.

5. Committees

Admissions Committee

The Admissions and Fellowship Committee is responsible for making recommendations to the Graduate Program Committee regarding admission to the graduate program and student financial support.

Admissions files are assembled by the Graduate Program Co-ordinator and made available to the Admissions Committee. Committee members read the files and together rank the candidates in order of potential success in the Program. The Committee recommends for admission the highest-ranked applicants for the number of students to whom offers of admission are to be made. The Committee also compiles a waiting list of students who may be offered admissions if initial offers are declined. Also on the basis of the ranking, the Committee recommends students for campus-based fellowships and Philosophy Department-based teaching assistantships and research assistantships.

Course Guidance

Advice on selecting courses is given primarily by the Graduate Adviser, with assistance from the Graduate Program Co-ordinator and faculty mentors, described below.

6. Examination Requirements

Second-Year-Paper Requirement

The purpose of the Second-Year Paper is to provide the faculty with evidence of the student's potential for writing an acceptable dissertation and for ultimately producing work of professional quality. The paper submitted in satisfaction of the second-year-paper requirement may but need not be a development of a paper from a previous course. Faculty members evaluating the paper are looking for the sort of independence of thought, philosophical acuity, and analytical and interpretive skills that are essential for writing a successful dissertation. Papers in which positions or arguments are subjected to analytical scrutiny, and papers which provide well-argued and competent interpretations of historical texts, are examples of appropriate papers. Accordingly, papers should normally be on well-focused, manageable topics, and their goals should be clearly expressed. Students are strongly encouraged to consult with appropriate faculty members concerning the form
and content of the paper.

The second-year paper will be due no later than the last day of the fifth quarter in residence. Ordinarily, this will be at the end of Winter Quarter of the student's second year. The Graduate Adviser may alter the deadline under extraordinary circumstances, but the deadline shall otherwise be understood as firm. The paper will be evaluated by a three-person committee chosen by the Graduate Adviser in consultation with relevant faculty. The criterion for receiving the grade of Satisfactory is as follows: the student is expected to produce a paper which, in addition to showing the expository and analytical skills characteristic of good work in the field, displays a capacity for original philosophical work, which may be critical in character. Members of the evaluating committee shall assign grades of Satisfactory, Revise, or Unsatisfactory. The Graduate Adviser will assign an overall grade in accordance with the following scheme:

- 2 or 3 grades of Satisfactory: Satisfactory
- 2 or 3 grades of Revise, or 1 grade of Satisfactory and 1 grade of Revise: Revise
- 2 or 3 grades of Unsatisfactory: Unsatisfactory

If the grade is Revise, the student will have three weeks after the paper is returned to revise it and submit it to the committee for a new reading. Committee members will then submit grades of Satisfactory or Unsatisfactory, and the overall grade will be Satisfactory if and only if the revision receives at least two grades of Satisfactory.

Second-Year Assessment

At the end of the sixth quarter in residence, the Program faculty will assess the student's capacity to write a dissertation. Ordinarily, this will be at the end of Spring Quarter of the student's second year. The assessment will take into account both the result of the Second-Year-Paper Requirement and the general performance of the student during the first six quarters in residence, as evidenced by course grades, instructors' written qualitative assessments of course work, and written comments on the student's papers. If the Program faculty's assessment leads to a negative conclusion regarding the student's capacity to write a dissertation, the Graduate Adviser will recommend to the Dean of Graduate Studies that the student be dropped from the program.

Qualifying Examination

NOTE: The Qualifying Examination for the degree of Doctor of Philosophy is a formal requirement of the Davis Division of the Academic Senate (Regulation 540(A)). Specific procedures for the Qualifying Examination are subject to change by the Graduate Council, and so the regulations may have changed since the drafting of this handbook. Students are therefore advised to check with the Office of Graduate Studies to understand the current procedures before they begin their preparation for the Examination.

The Qualifying Examination must be taken by the end of the ninth quarter of residence. Otherwise, the Program faculty will consider recommending to the Dean of Graduate Studies that the student be disqualified from the Philosophy Ph.D. program. This timing is independent of the quarter in which the Prospectus Tutorial is taken.

Only students who have completed the Course Requirements, Special Requirements, and Examination Requirements and have at least a Grade Point Average of B (3.0) in all course work taken while in graduate standing are eligible to take the Qualifying Examination. Students must be officially registered during the quarter in which the Examination is taken.
Permission to take the Qualifying Examination must be obtained from both the Graduate Adviser and either the prospective Chair of the Qualifying Examination Committee, the prospective Dissertation director, or the supervisor of the Prospectus Tutorial (section 4 above).

The Graduate Adviser or Chair must apply to the Office of Graduate Studies on the student’s behalf for the setting of the exam, and this must be done at least 8 weeks before the proposed exam date. Hence it is vital for the student to consult with the Graduate Adviser and prospective members of the Qualifying Examination Committee well in advance of the proposed time of the exam.

The Qualifying Examination in Philosophy is oral. It is administered after the student has decided on a dissertation topic and has submitted a Dissertation Prospectus. The purpose of the Examination is to test the areas of expertise required by the nature of the proposed topic and to assess the student’s competence to write a successful dissertation on it. The student is expected to demonstrate that he or she has a manageable and focused topic of suitable scope (neither too broad or too narrow). The Qualifying Examination Committee will need to be convinced that the student has outlined a research project by means of which he or she can make a fruitful and original contribution. To do this, the student will also need to demonstrate familiarity with the relevant literature.

The Qualifying Examination Committee

The Qualifying Examination Committee will be appointed in accordance with Graduate Council policies. Prospective members of the Committee, including the Chair, are recommended to the Graduate Council by the Graduate Adviser after consultation with the student.

The Committee consists of five or more members. One member serves as Chair of the Committee. It is important to keep in mind in choosing a Committee Chair that that person may not subsequently serve as Chair of the student’s Dissertation Committee. Graduate Council policy on Qualifying Examination Committees requires that at least one member of the Committee not be a member of the Graduate Program in Philosophy. Changes in Committee membership are allowed only for special reasons on petition to the Office of Graduate Studies to reconstitute the Committee.

Results of the Qualifying Examination

After receiving notification from the Chair of the Qualifying Examination Committee, the Dean of Graduate Studies officially informs the student in writing of the results. (The student will already have been unofficially informed by the Committee Chair.) The following are the possible results:

i. Pass
ii. Not Pass, with option to retake the exam within a specified time period
iii. Not Pass, with option to satisfy specific requirements in lieu of a retake
iv. Fail

If the result is ii, the retake must be held with the same Committee unless a request to reconstitute the Committee is approved. If the result is iii, failure to satisfy the specific requirements within a specified time will result in failure of the Examination. An initial grade of “Fail,” failure to pass on the retake or failure to satisfy specific requirements in a timely manner will result in a recommendation to the Dean of Graduate Studies for the student’s disqualification from further study for the Ph.D. in the Philosophy Graduate Program.

6. Advancement to Candidacy

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Upon passing the Qualifying Exam, the student completes and the Graduate Adviser approves an application for advancement to Candidacy for the Ph.D. degree. The application includes the proposed membership of the student's Dissertation Committee and is also signed by the proposed dissertation director. The student then pays a Candidacy fee at the Cashier's Office and submits the form to the Office of Graduate Studies. The application must be filed at least one quarter before completion of all degree requirements. A copy of the application is to be placed in the student's file in the Philosophy Graduate Program office.

Students who have advanced to candidacy are eligible to apply for the degree of Candidate in Philosophy. This degree is a formal indication that the student has advanced to Candidacy; it is not intended as a terminal degree. This degree may be useful for students wishing to complete their dissertations while teaching elsewhere or holding any other outside position.

Students should be aware of the Office of Graduate Studies "Time to Degree Policy," which states that the Dissertation is to be completed four years from the date the Qualifying Examination is passed, and not the date at which they are admitted to Candidacy.

7. Advising Structure and Mentoring

There is no requirement for submission of a formal plan of study. The Graduate Adviser is the primary general adviser for students. His or her role is to be aware of each student's progress in the program and to confer with students regularly to discuss their progress. The Graduate Program Co-ordinator provides advice about formal satisfaction of requirements. Faculty mentors chosen by the Graduate Adviser in consultation with the student will be assigned during the first two years of study. The faculty member from whom the student takes the Prospectus Tutorial serves as an adviser during the period after coursework and before admission to Candidacy. The dissertation director serves as an adviser after admission to Candidacy. (For more information about mentorship, see the section of the Handbook entitled "Mentoring").

8. Normative Time and Time to Degree

Normative time for completion to degree is five years after initial enrollment. With the approval of the Graduate Adviser, students with previous graduate work may transfer up to four courses toward the degree, which would shorten their time to degree accordingly.
9. Typical time line and sequence of events

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<tr>
<th>Year</th>
<th>Fall Quarter</th>
<th>Winter Quarter</th>
<th>Spring Quarter</th>
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<tr>
<td>1</td>
<td>Logic Proseminar Course</td>
<td>Proseminar Courses</td>
<td>Courses</td>
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<td>2</td>
<td>Courses</td>
<td>Courses Second-Year Paper (due last day of quarter)</td>
<td>Courses Second-Year Assessment</td>
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<tr>
<td>3</td>
<td>Courses</td>
<td>Prospectus Tutorial</td>
<td>Oral Qualifying Examination (by the end of the quarter)</td>
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<tr>
<td>4</td>
<td>Dissertation work</td>
<td>Dissertation work</td>
<td>Dissertation Work</td>
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<tr>
<td>5</td>
<td>Dissertation work</td>
<td>Dissertation work</td>
<td>Dissertation work (defend by July 1)</td>
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10. Sources of funding

The primary source of funding for graduate students is Teaching Assistantships, where students conduct discussion sections of larger lecture courses. A limited number of Summer Sessions courses, in which the student is the instructor of record, are available for students who have completed a Master’s degree. In some courses, students serve as Readers to assist the instructor in grading. Students may apply for campus-wide fellowships. Some funds are available for students to assist faculty in their research.

11. PELP and Filing Fee status

Students may participate in the Planned Educational Leave Program (PELP). This affords the opportunity to suspend registration for a specified length of time. Leave of one year or less does not affect student financial support, but after that point, the student loses a quarter of financial aid for each quarter of leave taken.

Students who have completed all dissertation work except the oral defense or filing the dissertation are eligible to move to Filing Fee status. Students on Filing Fee pay a greatly reduced registration fee. In return, they are expected not to use campus resources except those required for the Final Examination and filing the dissertation.

12. Dissertation Requirements

The Committee
In accordance with Graduate Council policies, the Dissertation Committee is formally appointed by the Dean of Graduate Studies in response to the student's application for Candidacy. The Committee contains five members, three of whom direct the student in the dissertation research and preparation. These are known as "reading members." One of the reading members, chosen by the student, in consultation with the Graduate Adviser, serves as Chair of the Committee. (As noted above, the Chair of the Dissertation Committee may not be the person who served as Chair of the Qualifying Examination Committee.) If the Committee judges that the student is not making acceptable progress on the dissertation, a written warning may be sent to the student. A student who continues to make inadequate progress for a year or more after receiving a written warning is subject to disqualification. The student should discuss the formation of the Committee with the Graduate Adviser in advance of filing for Candidacy. This will enable the Graduate Adviser to determine whether the proposed Committee members will be available and willing to serve. Changes in an appointed Committee require submission to the Office of Graduate Studies of a request to reconstitute the Committee and approval in accordance with Graduate Council policies. Changes are usually granted only for reason of 1) extended absence from campus, 2) illness, or 3) a real and justified change in the student's topic. Disagreement over the quality of a student's performance is never grounds for a change in Committee membership.

**Filing the Dissertation**

The dissertation should conform to the MLA Style Manual. Detailed instructions on the form of the dissertation and abstract may be obtained from the Office of Graduate Studies. A copy of the dissertation must be filed with the Office of Graduate Studies by their established deadline for graduation in a given quarter. This copy must be approved by the reading members of the Committee, who express their approval by signing the title page.

At the time of the filing, the student is encouraged to sign an agreement with University Microfilms, Inc., for the microfilming of the dissertation and the printing of the abstract. Arrangements for copyrighting and obtaining reprints of the abstract may also be made at this time. Dissertations will be withheld from microfilming only at the written request of the student's graduate program, and then for a period not in excess of three years from the date of the filing. Complete information is available from the Office of Graduate Studies.

**Final Examination**

The Final Examination consists of an oral defense of the Dissertation. The Final Examination may not occur for at least one month after the date of the application for advancement to candidacy and must be held after dissertation is presented to the "reading members" of the committee but before a final decision has been made. It is administered and evaluated by the Dissertation Committee and is open to other faculty, graduate students, and scholars. All persons attending may question the candidate, time permitting.

Students may be on Filing Fee status when the exam occurs. Further details are available from the Graduate Adviser and are outlined in the General Information section of this handbook.