PROFESSOR LYNETTE HUNTER  
Department of Theatre and Dance


The Bylaws Committee has completed their review of the bylaws for the DE in Studies in Performance and Practice. Graduate Council considered and approved these bylaws at their meeting on April 21, 2006.

Attached is a copy of the Committee’s April 17, 2006 memo to Council outlining their review of the bylaws and recommendation for approval; and a copy of the bylaws reflecting Council’s approval date.

An electronic copy of this transmittal letter and the approved bylaws will be forwarded to be retained in your files and used for future revisions. A copy of the bylaws will be posted on the Graduate Council web-page. We encourage you post your bylaws on your web page and to add a link on your program’s web site to Council’s bylaws page at http://gradstudies.ucdavis.edu/gradcouncil/bylaws. This link will allow easier access to the bylaws for the faculty and students of your graduate program.

Sincerely,

Andrew L. Waterhouse, Chair  
Graduate Council

/kg

cc Victoria Dye  
Kathy Garcia  
Evan Watkins  
Lee Wilce
PROFESSOR ANDREW WATERHOUSE, Vice Chair
Graduate Council

RE: Bylaws – Designated Emphasis Program in Studies in Performance and Practice

The bylaws for the Designated Emphasis Program in Studies in Performance and Practice were submitted for review as part of their program proposal (approved February 22, 2006). The program submitted a well-drafted document, which required minimal revisions for compliance with Graduate Council’s Designated Emphasis Bylaws Guidelines.

The Bylaws Committee has completed their review of the bylaws and is transmitting them to Graduate Council for final review and approval.

Sincerely,

[Signature]
Evan Watkins, Chair
Courses and Bylaws Committee

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Enclosure
Designated Emphasis in
Studies in Performance and Practice Bylaws
Administrative Home: Department of Theatre and Dance
Date: January 23, 2006
Graduate Council’s Approval Date: April 21, 2006

Article I. Objective

A. Performance Studies consists of a critical way of thinking about practices of communication, from film and stage performance, to art, music, sports, religion, and everyday behavior, among many other areas. It is a disciplinary paradigm that researches and teaches new ways of seeing and thinking about human behavior and human creativity, which provides a methodology that transfers widely within the arts and humanities, and offers considerable potential for the sciences.

When a practice is on-going and difficult to pin down—a good example here might be jazz—it frequently becomes difficult to articulate the knowledge it involves, and our understanding of it comes closer to strategies for tacit knowledge in areas such as dance or computing, or traditional knowledge in aboriginal studies. This ability to track and offer ways to critique the process of passing events has led to the name ‘performance art’ for precisely this kind of crafted aesthetic process, and to the name ‘performance studies’ for the disciplinary area that is devoted to thinking through critical frameworks for it and the implications for documentation and archiving.

B. Affiliated PhD programs: Anthropology, Comparative Literature, Cultural Studies, English, Exercise Biology, French, Music, Native American Studies, Spanish, and Theatre and Dance

Participating Departments: African American and African Studies, Art, Art History, and Communication

C. The goals of the Designated Emphasis are to provide graduate students with a set of strategies for thinking about how theory and practice can interact, to encourage students to develop ways of recognizing and acting upon embodied knowledge, to train students to analyse and evaluate craft and production that is in process and may or may not produce identifiable and conventionally duplicatable ‘end products’, and to develop the students’ capacity for interdisciplinary thinking and application.
Article II. Membership

A. Criteria for Faculty Membership in the DE

1. Faculty membership in the Program will consist of those persons associated with the UC Davis campus qualified to guide candidates to degrees in areas of research that are related to Studies in Performance and Practice. Program members must be members (full-time, part-time, adjunct or emeritus/a) of affiliated PhD programs or participating departments.

2. Program members must also have an active research program, and indicate their desire to participate in the Program’s activities. Membership must include at least one member from each of the approved affiliated Ph.D. programs. Members may include individuals who are not members of the Academic Senate. Membership rights are equivalent for all members regardless of Senate status.

3. Admission will be determined by a majority vote of all active members of the Program.

4. All active members are eligible to vote.

B. Application for Membership

1. Any faculty who are members of affiliated or participating departments may apply for membership. Nominations may also be made by existing members.

2. Graduate faculty members will contribute in the following ways:
   a. taking an active role in the administration of the DE by serving on the DE’s Executive committee.
   b. providing graduate level instruction, as appropriate in addition to research instruction.
   c. serving on dissertation and qualifying examination committees. At least one faculty member from the DE will participate in Qualifying Examinations and Chairs or members of Dissertation Committees.

C. Emeritus Status

Emeritus/a members, active in the program, will have the same voting rights and contribute to the program in the same way as other faculty of the Designated Emphasis.

D. Verification of Continued Membership

Membership will include verification of participation by the membership and affiliated and participating departments, every three years.

Bylaws – DE in Studies in Performance and Practice
Graduate Council Approval: April 21, 2006
E. Membership Appeal Process

An appeal may be made to the DE subsequent to membership denial for either new membership or renewal of membership, by re-applying to the Executive Committee with a new application and accompanying the new application with a supportive letter from the Chair of the applicant’s Department or another member of the DE. Applicants denied membership or renewal of membership after appeal to the Executive may use the final appeal to the Dean of Graduate Studies.

Article III. Administration

The administration of the Designated Emphasis and its activities will be vested in an Executive Committee, chaired by the DE Chair.

Article IV. DE Chair

The Dean of Graduate Studies appoints Chairs of Designated Emphasis Programs, in accordance with the policies and procedures of the Office of Graduate Studies. The Executive Committee of the DE will act as the Committee for the Chair nomination process, to solicit nominations from the faculty of the DE, determine whether the nominees are willing to serve, and solicit comments from the DE faculty on the suitability of the nominees that are willing to serve.

The Executive Committee will forward candidates for Chair to the Dean of Graduate Studies along with all comments received from the faculty during the nomination and consultation process. All comments solicited from faculty of the group will be treated as confidential information by the DE’s Nominating Committee and by the Office of Graduate Studies.

The DE membership may express a preference and, if it does, should indicate the basis for determining that preference. The Associate Dean for Programs will interview the nominees and consult with the Dean for the DE before forwarding a recommendation to the Dean of Graduate Studies for consideration and appointment. The normal term of the Chair’s appointment is three years, however what is recommended will be based on the nominees’ willingness to serve.

B. Duties of the Chair

The Chair of the DE has duties that include a) verification of the faculty members of the DE; b) serving as graduate adviser; c) providing overall academic leadership for the DE; d) developing and implementing policies for the DE; e) representing the interests of the DE to the campus and University administrators; f) calling and presiding at meetings of the Executive Committee.
and of the DE; g) being responsible for coordinating all administrative matters with the Office of Graduate Studies; h) being responsible for the accuracy of all publications related to the DE including web pages and catalog copy; i) meeting annually with the chairs of the affiliated programs.

Article IV. Committee

Executive Committee

1. The Executive Committee will consist of the Chair plus four faculty members elected by members of the DE.

2. Three of the four faculty members of the Executive Committee shall be elected for three-year terms. (The first group of the Executive Committee will be selected from the current Steering Committee of the Designated Emphasis in Studies in Performance and Practice by consensus and vote, subsequent Executive Committee members will be elected by the faculty associated with the DE). Replacement members shall be elected for full three-year terms. The fourth faculty member will be elected for a two-year term, and will be replaced after two years, at the first election, by a faculty member elected for three years. This is to ensure continuity between Committees.

3. To ensure broad participation, the Executive Committee shall have at least one member from a program different from that of the Chair. During the transition of the Chair, there may be a case in which none of the Executive Committee members are from a department or affiliated PhD program different from that of the Chair. The requirement may be postponed until an Executive Committee member is elected to replace the member from the Chair’s department or program.

4. Nominations for the Executive Committee shall be made by the faculty of the DE by mail during the third year of the tenure of the Executive Committee members (except as noted in 2 and 3). Elections shall be conducted by mail (or email) ballot and completed at least two weeks prior to the end of the Spring Quarter. The elected members shall assume their duties on July 1. Any vacancies will be filled by the faculty members selected by the Executive Committee.

5. The principal duties of the Executive Committee shall be to determine and implement curriculum and policies for the good of the Program. It will also maintain scrutiny over membership.

6. The Executive Committee shall meet at least twice a year.
Article VI. Student Representatives

All graduate students in affiliated departments will meet once a year. At that meeting four students will vote a member to represent them on the Executive Committee. Call for Nominees will be distributed two weeks before the meeting. The voting and determination of the vote shall take place at the meeting.

The student representative will not be a voting member of the Executive Committee. The Chair of the Executive Committee must excuse the student representatives from meetings covering confidential personnel topics.

Article VII. Graduate Advisers

The Chair of the DE will serve as the Graduate Adviser, with signature authority. The principal duties are: advising with regard to the DE’s program of study and advising students regarding the DE member on their qualifying exam and dissertation committee.

Article VIII. Meetings

A. The DE has one annual meeting in the third week of the spring quarter.

B. The annual meeting will be called by the DE Chair.

C. Faculty members can petition for additional meetings by petition of five or more members.

D. Notification of meetings will be by email, two weeks prior to the meeting.

E. Faculty may participate by telephone or videoconference, and the costs will be borne by the department of the faculty asking for this service.

Article IX. Quorum

The quorum policy for DE votes is that they have to be voted on by 50+% of the eligible members. Passage requires a 50+% supporting vote of the members voting.

A vote of the membership will be obtained using email ballot, within two weeks of receiving information for the vote.
Article X. Order of Business for Meetings

1. Chair’s Business
2. Acceptance of previous minutes
3. Business arising from previous minutes
4. New items
5. Any other business

Article XI. Amendments

A. Any member of faculty may propose an amendment to the bylaws by submitting the proposal in writing to the Executive Committee.

B. Proposals for amendment(s) will be circulated to the faculty by email.

C. Voting on amendments will take place within two weeks after distribution of email ballots. During this period members may address comments and concerns to the DE Chair. A 50+5% quorum is required for the amendment to pass.

D. All amendments and revisions must be submitted to Graduate Council for review and approval.